Note: This tutorial assumes you are logged into a **Drupal 7** site and are familiar with adding a page with content. You must also have access to the **Blocks** menu.

Blocks are essentially areas where content can be placed. For instance, a menu is a block with links to web pages. Other blocks may include logos of related organizations, a small embedded video, a twitter feed, news feed, or something else.

From a practical standpoint, there are two types of blocks: those created *manually* and those created by *views*. In this tutorial, we will cover how to **manually create blocks** and **add them to any region** of the site. It works very similar to a page; however, a block has a very limited space for content and can appear on all pages throughout the site, making it useful for menus or general information.

To start, access the Structure menu using your control panel at the top:

![Structure menu](image)

Then click on “Blocks”.

![Blocks control panel](image)

Scroll down a little bit to view a list of existing blocks.

![Blocks list](image)

Bolded titled such as **Header** are regions. Blocks will appear under them and can be moved by dragging the crossbar up or down. You can also move it to another region by selecting the region from the dropdown list on the right, and blocks can be edited and/or configured by hitting “configure”.
Be careful when deleting a block as it may be essential to the site. If a block is no longer needed, it is better to instead move it to the “None” region in order to disable it instead of deleting it entirely.

Most blocks will be in one of the sidebars (left or right) or the header. As you can see, there are already some blocks in place; most of the time these can be left be as they may be essential to your site.

For this tutorial, **we will create our own block from scratch.** Do so by clicking on “Add Block” at the top.

The beginning part of your block is rather straight-forward. Much like a page, simply enter a short description and title for the block. The body works much like the page body, but the area is much more confined, especially in width, so keep that in mind while creating the body of the block.

Once you are done, you may scroll down to choose which pages the block shows on: for instance, you may want it to only appear on the front page, the about page, and any pages/subpages under the “directory/” folder.
By clicking on “Content types” or “Roles” on the left you can also restrict it to only show up on certain content types such as articles or pages, or only show up for users of a certain type such as administrators (which can be useful for testing the block before making it public to everyone).

Once you are done fixing up your settings, hit “Save block” to create the block. Be sure to enable the block afterwards by dragging it from the Disabled section at the bottom of the list of blocks to any other enabled section and hitting “Save blocks”.

Once that’s done, congratulations! You have created a custom block for your Drupal site!